

**MINUTES OF THE REGULAR MEETING
November 4, 2020**

- Call to Order: The Regular Meeting of the Greene Township Board of Supervisors, held in the Municipal Building on Brink Hill Rd., Greentown, PA and live-streamed on the Township’s Facebook page due to the COVID-19 pandemic, was called to order by Chair Gary Carlton at 7:01pm, who lead the audience with the Pledge of Allegiance.
- Adopt Agenda: Mr. Obert made a motion to adopt the agenda. Mr. Krautter seconded, voice vote, motion carried.
- Action on Minutes: Mr. Obert made a motion to approve the minutes of the Regular Meeting on October 7, 2020 and the special meeting on October 22, 2020 for the purpose of the 2021 Budget. Mr. Krautter seconded, voice vote, motion carried.
- Announcement of Meetings: None.
- In Attendance: Chair: Gary Carlton, Supervisor: Gerald Obert, Supervisor: Barry Krautter, Solicitor: Jeffrey Treat, Secretary: Amanda Seagraves, Treasurer: Sandra Oziemblo.
- Solicitor: A Request for Action form was submitted regarding a property in The Escape that has a generator running consistently. The board would like the solicitor’s advice. Jeff Treat read the letter and said his only concern would be if there is a building code issue. He stated that since it seems this is a rental property; the property owner should be contacted. Secretary, Amanda, provided Jeff Treat with an email that states The Escape property manager, the tenant, the landlord and the Pike Co. Aging Agency have been contacted and it has been agreed for an electrician to fix the electric. In that case, Jeff Treat advised the building code official be made aware of the issue so inspections can take place if permits are required.
- Road Report: Mr. Obert advised the road crew has been working on blowing leaves out of ditches, cutting tree limbs and prepping Valley View Road for blacktop. Mr. Krautter advised that they’ve been working on getting new signs and markers.
- SEO Report: Report received from Glen Martin.
- Solid Waste/Sign Report: Reports received from Ed Simon. Mr. Obert advised that there is nothing we can do regarding the unpaid sign permit on Route 390 because the property owner is in jail. Since the other sign permit was paid, there are no other sign issues. Regarding the solid waste report, the board discussed the report and concluded that they will discuss further action for the next meeting.
- Unfinished Business: Nothing.
- New Business:
- a. **Tax Appeal Hearings** – The board has no comment.
 - b. **Kaupp Lot Improvement** – The board has reviewed the lot improvement and Mr. Carlton made a motion to approve the maps and subdivision. Mr. Obert seconded, voice vote, motion carried.
 - c. **Martin Minor Subdivision** – Mr. Carlton made a motion to deny the application for the Martin Minor Subdivision based upon the comments from the Pike County Planning Commission. Once the changes are made, the applicant can resubmit back to the Township’s Planning Commission. Mr. Obert seconded, voice vote, motion carried. The secretary will send a letter to the applicant.
 - d. **Lake Russell Road Bridge** – Mr. Carlton spoke with our township engineer and they sent three options to repair the bridge over Feeling Run on Lake Russell Road. The first option is \$115,000-135,000 for Repair Alternative with an approximate life span for up to 20 years. The second option is \$250,000-275,000 for Rehabilitation Alternative with an approximate life span for up to 35 years. The third option is \$375,000-400,000 for Replacement Alternative with an approximate life span for up to 75 years. The board agreed on the first option and Jeff Treat advised the township request the engineer provide specifications so the project can be put out for bid in early spring. Mr. Krautter said that it was recommended by the structural engineer, HNTB that we implement a 20-ton weight limit on this bridge. Mr. Carlton made a motion to put up 20-ton signs. Mr. Krautter seconded, voice vote, motion carried.

- e. **Greene-Dreher Vol. Fire – Request for Increased MIL** – The secretary read the letter that was received by the Greene-Dreher Vol. Fire Association requesting the township add an additional 0.025 MIL to the current fire tax. They state that due to the COVID-19 pandemic, fundraising issues, and increased calls they require additional funds. Mr. Obert explained that they recently received all the funds from the township fire tax, whereas it would normally be split between them and the Promised Land Vol. Fire Company. This was because Promised Land did not complete their audit to receive their portion. Mr. Krautter stated that it was an additional \$16,000. Jeff Treat suggests requesting the Greene-Dreher Vol. Fire Association provide an itemized list of what they need the additional funds for and what the previous tax funds were spent on. If there is a justifiable need, the township can then provide help from general funds instead of increasing the MIL, which is permanent. Mr. Krautter made a motion to send a letter to the Greene-Dreher Vol. Fire Association requesting a breakdown of where their moneys are short and what additional funds will go towards. Mr. Carlton seconded, voice vote, motion carried.
- f. **PSATS – Employee Insurance Probationary Period** – Since federal law states that group health plans cannot apply a waiting period more than 90 days, and PSATS Trust’s effective dates are always the first day of the month, Mr. Krautter made a motion to change Greene Township’s new employees’ probationary period for health care insurance to the first day of the month following 60 days. Mr. Carlton seconded, voice vote, motion carried.
- g. **Employee Handbook** – Amanda explained that there were numerous employee policies for the township, so she encompassed them all into a complete Employee Handbook. Mr. Carlton made a motion to accept the new Employee Handbook. Mr. Obert seconded, voice vote, motion carried.

Visitors (via live-streamed

Video comments):

Secretary, Amanda read the following residents’ comments:

Cheryl Mitchell – “Any new taxes? You budgeted only \$51200 for road and bridge repair. What about all of the bridge repair that is needed?” Mr. Carlton advised that the funds that are budgeted for the bridge repair are located in the liquid fuel’s expenses for \$200,000. Cheryl had another question, “Where are the Kaupp lot improvement, and Martin minor subdivision located?” Mr. Carlton advised they are both located on Saw Mill Road.

Adjournment:

Mr. Carlton made a motion to adjourn. Mr. Obert seconded, voice vote, motion carried. Meeting was adjourned at 7:56pm. The next regular meeting is scheduled for December 2, 2020.

Respectfully submitted,

Amanda Seagraves

Secretary/Alternate Treasurer